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date: Friday, April 26, 2002

to: Distribution

from: E. T. Lessard

subject: Minutes of Meeting to Prepare for BAF ARR

Memo

E. Lessard reviewed the BAF Commissioning /Acceptance Plan. The transparencies are at <http://www.rhichome.bnl.gov/AGS/Accel/SND/BAF/CommissioningMeeting42502.pdf>. The following issues were raised:

- P. Pile indicated either R. Prigl or A. Rusek might prepare fault studies and RSC check off lists for BAF commissioning and operations. R. Prigl is closely associated with the Booster SEB while A. Rusek is the closely associated with the Target Room and dosimetry systems. However, both liaison physicists will be prepared to do each other's assignments.
- H. Kahnhauser will investigate the suitability of placing a TLD badge board at B958 or similar convenient location that has low-background radiation.
- The ESRC plans to address the fire-protection requirements when using anesthesia gas in the Target Room. They will coordinate issues, if any, with the ASSRC if systems such as facility ventilation or fire detection/protection are impacted.
- The term User Training in the Commissioning/Acceptance Plan can be mis-understood. It is intended that the term refer to the completion of the User Training Program that the ARR committee will be examining, as opposed to implying that all users are trained during Module 2 or Module 3.
- The initial annual certification of experimental hoods in the Experimental Support Building can be done during Module 3, although it is indicated as occurring during Module 2. This approach can make the hoods available for use for nearly the full year of certification.
- A shutter bypass procedure was added to the Commissioning tasks. A. Rusek will prepare the procedure, which will be part of Module 2.
- D. Passarello will place all tasks identified in the BAF Commissioning/Acceptance Plan into the C-AD Family Assessment Tracking System (ATS). Additionally, action items identified by ESRC, RSC, ASSRC, and BORE will be placed in ATS unless these committees have implemented an alternate tracking and closure method. Owners of open items in ATS will be notified at 60 days, 30 days, and weekly for less than 30 days before items are due. D. Passarello will link objective evidence of closure to each ATS item. All items are due to close August 1, 2002 for Module 1, January 1, 2003 for Module 2, and March 1, 2003 for Module 3.

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Distribution:

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Maraviglia, J.
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